

**COVID – 19 RISK ASSESSMENT**

What are the hazards?	Who might be harmed	Controls required	Additional Controls	Action/Monitoring by who?	Action by when?
<p>Spread of Covid-19 Coronavirus</p> <p>Spread of Infectious Illness &amp; Disease</p>	<p>Staff</p> <p>Parents</p> <p>Children</p> <p>Visitors to your premises</p>	<p><b>Hand Washing</b> Hand washing facilities with soap and hot water in place.</p> <p>Stringent hand washing taking place. Paper towels for drying of hands</p> <p>See hand washing guidance. <a href="https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/">https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/</a></p> <p>Gel sanitisers in any area where washing facilities not readily available</p>	<p>Employees and children to be reminded on a regular basis to wash their hands for 20 seconds with warm water and soap and the importance of proper drying.</p> <p>Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - <a href="https://www.publichealth.hscni.net/news/covid-19-coronavirus">https://www.publichealth.hscni.net/news/covid-19-coronavirus</a></p> <p>Posters, leaflets and other materials are available for display <a href="https://www.pacey.org.uk/Pacey/media/Website-files/PACEY%20general/Coronavirus_advice_for_educational_settings_poster.pdf">https://www.pacey.org.uk/Pacey/media/Website-files/PACEY%20general/Coronavirus_advice_for_educational_settings_poster.pdf</a></p> <p>Rigorous checks will be carried out by managers to ensure that the necessary procedures are being followed.</p>	<p>Managers</p> <p>Room Seniors</p> <p>All Staff</p>	<p>01/06/2020</p> <p>Completed and on-going</p>
	<p>All that come in contact with staff</p>	<p><b>Uniform</b> Staff will bring their uniform to work with them and change before leaving putting your uniform in a closed bag.</p> <p>When staff get home, they are to remove their uniform, place in a laundry bag (if accessible) or wash separately and wash on the highest temperature permitted that your uniform states.</p> <p>Staff are also to shower/bathe as soon as they get home.</p> <p>These steps are to be taken daily to minimise the chance of cross infection.</p>	<p>The nursery will provide face masks for staff that require them. They are to be used when you are off the premises, ie: outside during break time, the use of public transportation.</p> <p>If you do use public transportation you should wear gloves and carry antibacterial wipes for your protection</p>	<p>Owner</p> <p>And</p> <p>Managers</p>	<p>01/06/2020</p> <p>On Going</p>

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Spread of Covid-19 Coronavirus  Spread of Infectious Illness & Disease	Children	<b>Dropping off and Collection of Children</b> will be dropped off and collected at the front door of the Nursery in the format that is outlined in Nursery Policy for Covid-19.	Handover will be kept to a minimum of 1 child 1 adult to 1 teacher	Manager	01/06/2020  On Going
	Parents	<b>Social Distancing</b> - Reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency where possible. <a href="https://www.publichealth.hscni.net/news/covid-19-coronavirus">https://www.publichealth.hscni.net/news/covid-19-coronavirus</a> <a href="https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people">https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people</a>	Management checks to ensure this is adhered to wherever possible.  Taking steps to review work schedules including start & finish times/shift patterns, working from home etc. to reduce number of workers on site at any one time.	Managers  And  Room Seniors	01/06/2020  On Going
	Staff		Ensuring sufficient rest breaks for staff and no more than 3 people in the staff room at any given time.  Non-essential visitors will not be permitted access to the Nursery during the pandemic. Any visits will be scheduled after the children have left and all areas that are touched will be wiped down accordingly.		
Spread of Covid-19 Coronavirus  Spread of Infectious Illness & Disease		<b>Wearing of Gloves</b> Where Risk Assessment identifies wearing of gloves as a requirement of the job (for example, nappy changing), an adequate supply of these will be provided.	Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.  Staff to be reminded that wearing of gloves is not a substitute for good hand washing.  Hand sanitiser units placed around nursery in areas where hand washing is not immediate	Managers  And  Room Seniors	01/06/2020  On Going

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<p>Spread of Covid-19 Coronavirus</p> <p>Spread of Infectious Illness &amp; Disease</p>	<p>All persons at Nursery and those they are in contact with</p>	<p><b>Symptoms of Covid-19</b> If anyone becomes unwell with a new, continuous cough or a high temperature in Nursery they must be sent home and advised to follow the <a href="#">staying at home guidance</a>.</p> <p>Isolation area for all suspected cases waiting for immediate collection from parents</p> <p><b>In an emergency</b>, call 999 if they are seriously ill or injured or their life is at risk.</p> <p>Managers to maintain regular contact with staff members/parent of child during this time.</p>	<p>The temperature of staff and children will be taken on entry to Nursery on a daily basis. Anyone displaying a temperature of 37.8 degrees and a above and/or new, persistent cough will be denied entry to Nursery and medical advice must be sought.</p> <p>Internal communication channels and cascading of messages through rooms will be carried out regularly to reassure and support employees in a fast-changing situation.</p> <p>Managers will offer support to staff who are affected by Coronavirus or has a family member affected.</p> <p>If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>If a member of staff has helped someone who was taken unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves.</p> <p>They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.</p> <p>Cleaning with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people.</p>	<p>Managers</p> <p>Room Seniors</p> <p>All Staff</p>	<p>01/06/2020</p> <p>On Going</p>
<p>Mental Health with Covid-19</p>	<p>All Staff</p> <p>And</p> <p>Parents</p>	<p>Management will promote mental health &amp; wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help</p> <p>Reference - <a href="https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/">https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/</a> <a href="https://www.nhs.uk/conditions/stress-anxiety-depression/mental-health-helplines/">https://www.nhs.uk/conditions/stress-anxiety-depression/mental-health-helplines/</a></p>	<p>Regular communication of mental health information and open-door policy for those who need additional support.</p> <p>Managers to keep in contact with persons who are identified as a risk with mental health</p>	<p>Managers</p>	<p>01/06/2020</p> <p>On Going</p>

Risk Assessment to be monitored and changed every two weeks as necessary to conform with Government Guidelines